SATHYABAMA
INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)
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30.10.2026

CIRCULAR

Sub: Ph.D. Six Months Review Meeting for Full-Time Research Scholars – December 2026 – Reg.

This is to inform all Full-Time Ph.D. Research Scholars that the **Six Months Review Meeting is scheduled on Saturday, 5th December 2026**, at Sathyabama Institute of Science and Technology, Chennai.

All scholars are required to attend the meeting and present the progress of their research work before the Review Committee.

1. **Submission of Publication Details**

All scholars should submit the **Publication Details Form (Format attached**), along with supporting documents for research papers accepted/published in indexed journals or conferences, on or before **23rd November 2026**.

2. Documents to be Submitted on the Day of Review

- Copy of the **January 2027 semester fee receipt**.
- **Six-Month Progress Report (Form 1),** duly completed and signed by the Research Supervisor.
- **PowerPoint (PPT) presentation** detailing the research work carried out during the review period.

3. Payment of Semester Fees

All scholars are instructed to pay the **January 2027 semester fees** on or before **3rd December 2026** and retain the fee receipt for submission at the review meeting.

Attendance at the Six-Month Review Meeting is mandatory. Failure to attend the meeting, submit the required documents, or comply with the above instructions will be viewed seriously.

All Full-Time Ph.D. Research Scholars are hereby instructed to take note of the above requirements and comply strictly.

S/d –Vice Chancellor