



# SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

Accredited A++ Grade by NAAC | 12B Status by UGC | Approved by AICTE

[www.sathyabama.ac.in](http://www.sathyabama.ac.in)

IQAC Meeting 1: August 2024-2025

SIST/IQAC/ACY/24-25/001

**Agenda & Minutes of the IQAC Meeting held on 10th August 2024**

**Venue: IQAC Conference Room at 10.30 a.m.**

**Date:** 10th August 2024

**Venue:** IQAC Conference Room

**Chairperson:** Dr. T. Sasipraba, Vice Chancellor

**Presented by:** Dr. Anima Nanda, Dean – IQAC

**Agenda:**

- Review of Quality Initiatives 2023–24
- Strategic Planning for 2024–25
- Implementation roadmap for NEP 2020
- Formation of **Professional societies** by the department
- Departmental SWOT Analysis

**Key Discussions:**

- Presented a **comparative analysis (2018–2024)** on institutional growth and accreditations.
- Discussed **NEP 2020 roll-out** strategies: curriculum revision, credit transfer through NPTEL, and introduction of Honors/Minor degrees.
- IQAC recommended **SWOT analysis** for all departments to frame department-level strategic plans.
- Proposal for forming departmental journals and **journal cluster groups**.
- Initiated plan for **Teaching-Learning Centre (TLC)** and **ISO EOMS 21001:2018** documentation across academics.
- At least **3 professional societies** to be formed per department within three month.

**Action Taken:**

- Every department to submit revised curriculum aligned with NEP and SDG goals.
- Departments to initiate at least **one sustainability or green campus project**.

**Dr. Anima Nanda**  
(Dean- IQAC)

**Dr. T. Sasipraba**  
(Vice-Chancellor)



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IQAC Meeting 2: November 2024-2025

SIST/IQAC/ACY/24-25/002

**Agenda & Minutes of the IQAC Meeting held on 9th November 2024**

**Venue: Senate Hall at 10.00 a.m.**

**Date:** 9th November 2024

**Venue:** Senate Hall

**Chairperson:** Dr. T. Sasipraba, Vice Chancellor

**Presented by:** Dr. Anima Nanda, Dean – IQAC

**Agenda:**

- Mid-year review of NEP and SDG integration
- Review of Research & Innovation Metrics
- Accreditation Readiness & UGC Compliance
- Soft skills and leadership training for students.

**Key Discussions:**

- Departments are **compliant with 41 out of 49 UGC guidelines**. Strategy finalized to address remaining gaps.
- Departments advised to **form at least 5 Centers of Excellence (COEs)** by end of February.
- Faculty encouraged to file **at least one patent per year** and publish in **Q1 journals**.
- Proposal to introduce **Accelerated and Extended Degree Programs**.
- Research offices instructed to improve **H-index and reduce self-citations**.
- Soft skills and leadership training initiated in collaboration with HR experts.
- Targeting **100% student participation** by February 2025.

**Action Taken:**

- COEs and departmental R&D clusters to be operational by January 2025.
- Academic files to be converted to **EOMS 21001:2018** format by all departments.
- Faculty to upload research outputs into **centralized repository** for NIRF.

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IQAC Meeting 3: February 2024-2025

SIST/IQAC/ACY/24-25/003

**Agenda & Minutes of the IQAC Meeting held on 1st February 2025**

**Venue: Vice Chancellor's Senate Hall at 11.30 a.m.**

**Date:** 1st February 2025

**Venue:** Vice Chancellor's Senate Hall

**Chairperson:** Dr. T. Sasipraba

**Presented by:** Dr. Anima Nanda, Dean – IQAC

**Agenda:**

- Final preparations for NIRF 2025
- Research Ecosystem Strengthening
- Begin documentation and proposal support for **100 patent filings**.
- Internship & Industry Integration
- Participation on community service
- Review of AICTE initiatives (KAPILA, PARAKH, Malaviya Mission)

**Key Discussions:**

- Final push to meet **research paper and patent targets** for NIRF 2025.
- Faculty advised to complete **AICTE internship and training programs**.
- Encouraged participation in **entrepreneurship and innovation-related events**.
- Each department should focus towards the proposal support for **patent filings**
- Scheduled health camps, tree plantation drives, and school awareness programs.
- Aim to reach over **5,000 community members** this academic year
- Introduced **PARAKH aptitude testing** for students.
- Integration of **Indian Knowledge Systems (IKS)** in course content.

**Action Taken:**

- IQAC and Dean (Academics) to conduct a **faculty FDP on innovative pedagogy**.
- **Student registration under NATS Internship Program** to be completed by March.

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IQAC Meeting 4: May 2024-2025

SIST/IQAC/ACY/24-25/004

**Agenda & Minutes of the IQAC Meeting held on 3rd May 2025**

**Venue: IQAC Conference Room at 10.30 a.m.**

**Date:** 3rd May 2025

**Venue:** IQAC Conference Room

**Chairperson:** Dr. T. Sasipraba

**Presented by:** Dr. Anima Nanda, Dean – IQAC

**Agenda:**

- Year-End Review of Quality Initiatives
- Strategic Outcomes & Documentation
- Set a target of **20% increase in funded projects and publications.**
- Industry-aligned training
- Alumni Engagement & Faculty Recognition

**Key Discussions:**

- Reviewed success of **green initiatives, audit courses, and cultural enrichment programs.**
- Departments reported completion of **SWOT analysis** and submitted inputs for Institutional Development Plan (IDP).
- Formation of **Alumni Interaction Committees** in progress.
- **Capacity-building sessions for non-teaching staff** conducted successfully.
- Industry-aligned training has supported **85% placement** by March; tracking toward **90% by May**
- Noted low PG enrolments; IQAC suggested **integrated UG-PG programs** and **industry-linked PG training.**



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- Research publication count increased by **38%** compared to last year.
- **In SDG Milestones:** Achieved **27% energy savings**; waste management
- Prepare consolidated IQAC Annual Report by June 30, 2025.

#### Action Taken:

- All departments to document **best practices** and submit for Annual Quality Assurance Report (AQAR).
- Real-time data dashboards to be maintained for **transparency and ranking readiness**.
- Alumni to be involved in **placement, mentoring, and innovation challenges**.
- Over **120 patents filed**; on track for annual goal.
- Organize final stakeholder feedback session in April 2025.
- Green Audit completed successfully.

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