



CENTRE FOR ACADEMIC RESEARCH

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|------------------------------|---|-------|-----------------------------|
| Name of the Research Scholar | : | Ph.D. | FT / PT (Internal/External) |
| Register number | : | | |
| Name of the Supervisor | : | | |

CHECK LIST WHILE SUBMITTING THE PROCEEDINGS OF THE VIVA-VOCE EXAMINATION

1. **Three Copies of A5 printed on both sides (All copies to be hard bound)**
2. In all the copies of A5 thesis the following should be enclosed immediately after the cover page.
 - a). Official Letter duly Signed by Supervisor for having carried out the Corrections Suggested by Indian/ Foreign Examiner/ Foreign Examiner Nominee
 - b). Copy of the Minutes of Meeting (Proceedings of the Ph.D Viva Voce Examination)
 - c). Ph.D viva voce notification
4. In two copy of A5 Thesis, the following should be enclosed at the back of thesis following the curriculum vitae.
 - a). Indian & Foreign Examiner Reports along with the answers to the questions posed should be enclosed.

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| 5. Soft copy of the Thesis as PDF in CD with all the above enclosures mentioned | YES/NO |
| 6. Viva Voce Examination fee as DD for Rs.10,000/- (Rupees Ten Thousand Only) | YES/NO |
| 7. Original Proceedings of the Viva-Voce Examination signed by all the members of the Oral Board | YES/NO |
| 8. Attendance /participants list (original) | YES/NO |
| 9. Application for Convocation - (Form 12) | YES/NO |

Checked and found correct

Signature of the Supervisor

Note: A copy of the proceedings of Viva-Voce Examination as the third page to be included after Viva Voce Examination and should be submitted before receiving the provisional Certificate.