



# SATHYABAMA UNIVERSITY

(Established under section 3 of UGC Act, 1956)  
Established under Section 3 of the UGC Act, 1956  
Jeppiaar Nagar, Rajiv Gandhi Road, Chennai – 600 119,  
Tamilnadu. India.



## Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting held on 8<sup>th</sup> October 2015

### Agenda:

1. Progress on the Action Plan
2. Analysis of the Diagnostic Test
3. Quality Enhancement of the Academic & Research Activities

### The following points were discussed in the meeting:

1. Based on the reports of Diagnostic Test Analysis (DTA) the Schools were persuaded to conduct classes based on the need of the students.
2. Academic Audit Schedule, format and internal assessor panel have been prepared with the approval of the Vice Chancellor.
  - Internal Assessor panel comprised of Dean, Heads, IQAC member, QCM member and Senior Professors
3. Mock academic audit to be conducted next academic year by involving the external assessors. The date and external panel members are yet to be finalized.
4. Necessary steps should be taken to strengthen areas as indicated by the NAAC peer team visit during 2nd cycle.
5. Courses with inter-disciplinary content are widely encouraged among Schools.
  - University Open Electives have been introduced with inter-disciplinary areas in each programme
  - Final year projects of B.E/B.Tech are carried out in a inter-disciplinary mode as well as with the faculty of Science

### Members

#### Chair Person

Dr. B. Sheela Rani, Vice Chancellor

*B. Sheela Rani*  
8/10/15

### Management Members

Dr. Marie Johnson, Director

Dr. Mariazeena Johnson, Director

### Senior Administrative Officers

Dr. S. S. Rau, Registrar

Dr. K. V. Narayanan, Controller of Examinations

Dr. SasiPrabha, Dean, Research & Development

Dr. LogaShunmugam, Dean, Staff Affairs

Dr. G. Sundari, Dean, Student Affairs

### Internal Members

Dr. V. Kavitha, School of S&H

Dr. C. Rameshkumar, School of S&H

Dr. C.L. Shilaja, School of S&H

Dr. S. Nithya, School of Management Studies

Ms. V. Nirmalrani, School of Computing

### External Member

Dr. K. Nirmala Prasad,

Member, Tamilnadu State Council for Higher Education.

### Nominee from Students Alumni

Mr. Raja, Deputy General Manager,

Qmax Test Equipments Private Limited,

Sholinganallur.

### IQAC Coordinator

Dr. M. Sundareswari, Dean, School of S & H.

*M. Sundareswari*  
8/10/2015

IQAC Coordinator

Dr. M. Sundareswari,  
Dean, School of S & H.

*B. Sheela Rani*

Chair Person

Dr. B. Sheela Rani,  
Vice Chancellor